G. R. S. IX-5]

Previous references.

Dft No 217/29-30598

1920. 21

(V & A)

File No. 129-9

Serial Nos. 1

Later references.

D 35468 Final Secret

G.m. 70-21 (1 & 2)

V & A 17-23-6.

GENERAL AND REVENUE SECRETARIAT.

Serial Nos. 1

Part B for October 1920

SUBJECT.

(Mysore Cases Rules (Constitution of Cases)

All To The Comptroller in Heds. of Depts. Secretariat & Local Depts. Comrs

No. 157 C.C. 91-140 dt 23-10-20

Please order file —

WD 2233- 4PB—20,000 -14-6-20

S+A-129-20

Extract from the Madras Mail dated 1st March 1920.

Mysore Leave Rules.

A reference to the Mysore Service Regulations shows that in comparison with the rules in force in British India, the rules in Mysore regarding leave do not err on the side of generosity. The reason is the Mysore leave rule which were copied from the old British rules years ago have undergone no change, whereas in British India these have been modified from time to time to suit modern requirements. In British India an officer can take, if at his credit casual leave up to ten and fifteen days, but in Mysore this is limited to five days. This period is quite insufficient to meet cases of urgency or sickness. In Mysore there is no such thing as compensation leave and an official who is required to work on holidays owing to urgency has no extra claim. Recently the rules in British India were modified to enable an officer to accumulate and take privilege leave up to four months at a time but in Mysore it is still limited to three months. Nor can it be said that the leave rules in Mysore are less generous owing to the larger number of public holidays, for last Saturdays are not observed and for many Mahomedan and Christain feasts only partial leave is granted. It is time that the leave rules are modified and brought in accordance with those in British India and it is hoped early action will be taken in this matter.

Chrystal

B

D 2878

G.R.S. III—3]

Routine Notes.

[To be used only for notes, requisitions, etc., not intended for permanent record.]

Mysore Leave Rules.

1. The accompanying extract from the Madras Mail 8/1st inst. is invited.

2. Re casual leave vide new rules recently passed.

Re Accumulation of leave upto 4 months. The question is under consideration.

3. Holiday on last Saturdays.

This is a question for the chief Secty. In British India, 3rd Saturday in the Mofussil and the last Saturday in the Presidency towns are considered as holidays.

4. Compensation leave. Print for orders.

5. Whether the rule re Compensation leave

N.B.—Should routine notes be written on small slips, the notes must be copied, or slips pasted on this form.

8/3

8/3

5/3.

G.R.S. III—3]

Routine Notes.

[To be used only for notes, requisitions, etc., not intended for permanent record.]

Subject. There is no reference to compensation leave in C.S.R. It seems to be granted on the authority of ~~some~~ Board Proceedings. Ref to the Residency Registrar is put up. (Perhaps Mr. Iniyanayagam may be able to give some definite information)

not necessary

17354

FILE NO.

Ref
2.)

9/12
11/3 For personal and [illegible] if [illegible] may [illegible]

K
11/3

and Secy)

The information may hereafter be had from the Madras Civil Manual

[illegible]

K
12/3

A copy of the Orders re compensation leave obtained informally is put up.

N.B.—Should routine notes be written on small slips, the notes must be copied, or slips pasted on this form.

Ref
6/4 The Manual referred to is not available

Don't know if there is need for rules re Compensation leave. I think we have enough of rules and do not also believe in regulating everything by rules. Any may be referred to the [illegible] Secty rules

Secy 8/4/10

Checked K 9/4

Subject:- Public Holidays

(3)

G.R.S. III—3]

Routine Notes.

[To be used only for notes, requisitions, etc., not intended for permanent record.]

Flag E.

H

F

12) A copy of G.O. no: G 305-9-8 / G.M. 218-12-1 dated 7.12.12 revising the list of public holidays in the State and no: G.624-22 G.M. 216-13-2 G 13.2.14 directing that Good Friday shall be observed as a "General holiday & that the Xmas holidays extend from 24th Dec to 1st Jan: are put up.

13) A copy of the Standing Order of the Board of Revenue no: 177 is also submitted for reference, from which it will be seen that in the Madras Presidency, all public offices will be closed on the last Saturday in each month at the Presidency Town & the last Saturday but one in the Mofussil.

N.B.—Should routine notes be written on small slips, the notes must be copied, or slips pasted on this form.

G.R.S. III—3]

Routine Notes.

[To be used only for notes, requisitions, etc., not intended for permanent record.]

Rules regulating the grant of "Compensation leave" to Government Servants are embodied in Order no: 9905 of 18.12.19 of the Hon'ble the Resident in Mysore, which are on the lines with the Madras Govt. Order no. 942 – Public dy. 17.10.03, (embodied in page 343 of Vol I of Board Pros: referred to in the previous paragraph).

Of the points urged in the paper under disposal, Orders are solicited on the following:-

1. Grant of Compensation leave in Mysore on the lines of the C. & M. Stations & the Madras Govt.
2. Grant of a holiday on the last Saturday in each month.

N.B.—Should routine notes be written on small slips, the notes must be copied, or slips pasted on this form.

8/4/20. (Chief Secy.)

9/4/20.

(5

G.R.S. III—3]

Routine Notes.

[To be used only for notes, requisitions, etc., not intended for permanent record.]

16 Some of the points referred to ~~see~~ deserve consideration.

17 The casual leave rules have been improved recently.

18 The B-D. rules as regards Compensation leave may be introduced ~~here~~ with some modifications, as it is rarely that a full days' work is required on holidays. I would suggest half a day compensation leave if an official is required to attend office for not more than 3 hours on public holidays, & a full day if more than 3 hrs.

19 The last Saturday of every month may be a holiday as in Madras, as this enables officials an opportunity to spend a week end away from Station for purposes of business & recreation.

20 Also in Madras if a required public holiday falls on a Sunday - the following Monday is a holiday. This may be adopted here.

21 Per contra it has to be stated that offices here work only from 11 to 5 whereas

^ The Secretariat officials & certain other officials have full work during Dasara & deserve some compensation in this.

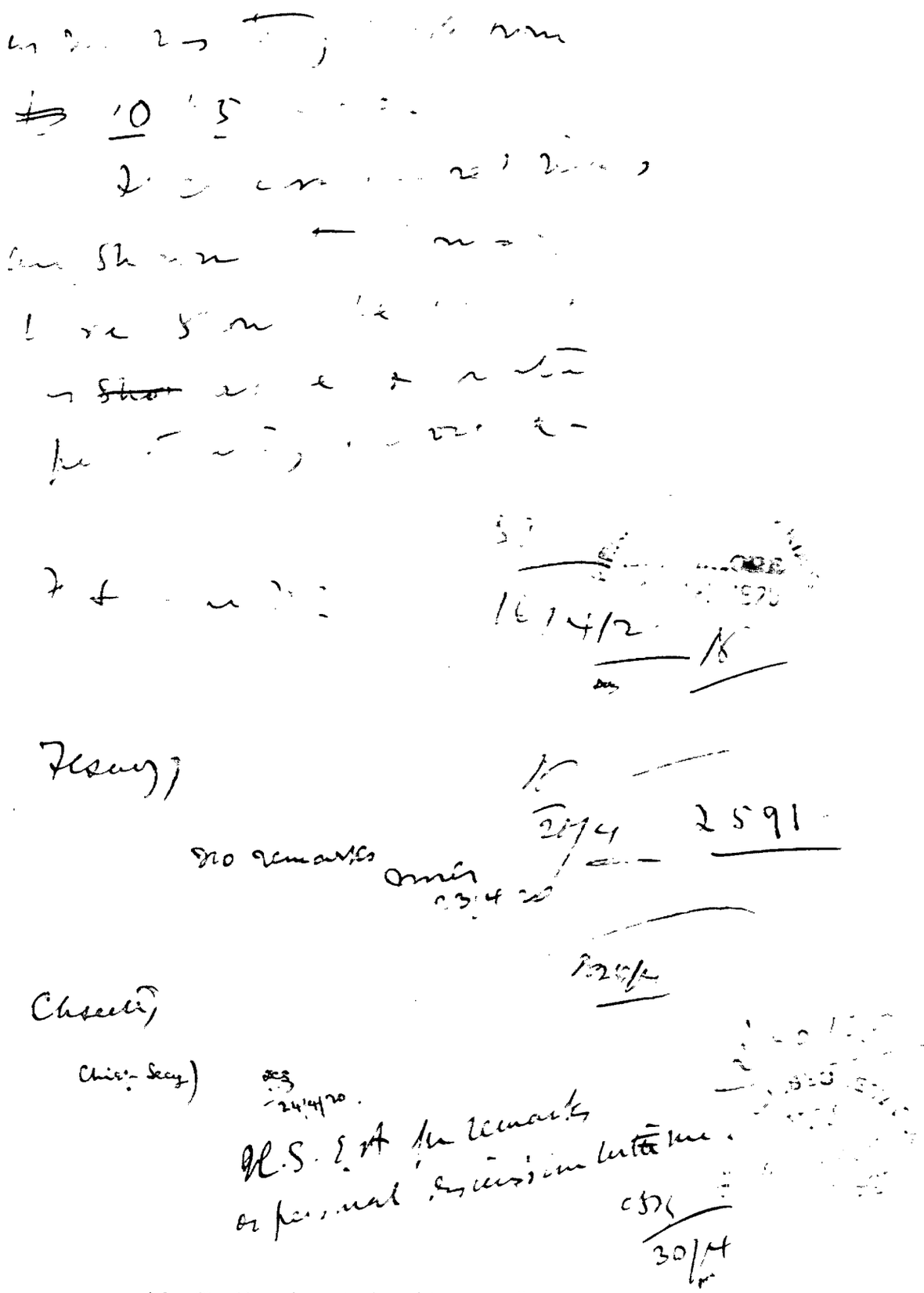
N.B.—Should routine notes be written on small slips, the notes must be copied, or slips pasted on this form.

2173571

G.R.S. III—3]

Routine Notes.

[To be used only for notes, requisitions, etc., not intended for permanent record.]



NB.—Should routine notes be written on small slips, the notes must be copied, or slips pasted on this form.

G. R. S. III-2.

General and Revenue Secretariat. | E.A.B. File No. of 19

Serial No.

The number of holidays (general & partial) is larger than in British India. It appears therefore unnecessary to add the last or third Saturdays of each month to the list of Holidays. The grant of Compensation Leave appears to deserve favourable consideration in view of the special hardship entailed on particular offices or officials or sections of the Service being required to work on holidays, year after year ~~owing to~~

Draft Lub[d] for Consideration as personally instructed & on the lines of the Rules in force in the Bombay Chief Secretary's Office. 14/9/20.

A draft is submitted in regard to Compensation leave. The draft follows the lines of an order recently issued by the Huzur the Revised Rules in the Cr. Sec[t]. The draft may be considered & approved.

Dewan) 14/9/20

Draft approved. May be circulated to Members of Council for views, on terms of remarks, if any.

14/9/20

DEWAN'S OFFICE.
Recd. on SEP 17 1920
Reg. No. 2617

Recd 17.9.20 PS

NOTE—Contn. sheet.

C/449

G. R. S. III-2.

336 / 8

General and Revenue Secretariat. | File No. , of 19

Serial No.

Compensation leave

D 336

Subs to members.

1993
21.9.20

cm
21/9/20

I agree in principle - but
in regard to draft put up see
financial remarks in pencil on this page

hm
22/9

1967-187
28.9.20

I agree (to the draft proposed) E Dow

Peel
29.9.20 Dow 30/9

362
3079

DEWAN'S OFFICE.
Recd. on OCT 2 1920
Reg. No. 2979

ed 4.10

Dewan

cm
A.D.S.2. [illegible]

13.10.20

D.S.N. submitted

Dewan)

DEWAN'S OFFICE.
Recd. on OCT 15 1920
Reg. No. 3239

Dow
14/10/20

NOTE—Contn. sheet.

9

Submitted to His Highness.

***

These papers relate to a proposal to extend the benefits of compensation leave to officials of the Mysore State on the same lines as now obtain in the Civil ~~Service~~ and Military Station, Bangalore and in the Madras Presidency. Under the Mysore Service Regulations, Government Servants who are required to be on duty on authorised holidays and are thus prevented from having the benefit of such holidays are not compensated in any way. While this disability is common to all Departments, some Departments are at a special disadvantage by being denied the benefit of the Dasara and Christmas holidays practically every year

2. In British India, such work on holidays is compensated by the grant of leave for an equivalent number of days at some other time when opportunity offers, on the lines indicated in the Hon'ble the Resident's Order No.9905 dated the 18th December 1919.

3. It is now proposed to allow the same privileges to officials in the Mysore State in accordance with the conditions laid down in the draft order in this file. The Members of Council have agreed to the draft and I beg that His Highness may be graciously pleased to approve of the same.

18th Oct. 1920

C 144

Record of Cases submitted for the Orders of His Highness the Maharaja

Subject.

Draft order on the grant of compensation leave.

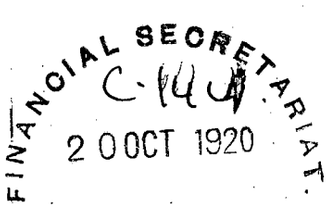
571

Order.

~~KRW~~
18/10/20

Ch. Sey
Leave
18-10-20

Issue
CRS
18/10
Rm
19/10



G.R.S. III—3]

Routine Notes.

[To be used only for notes, requisitions, etc., not intended for permanent record.]

Compensation leave.

It is for orders from what date the order may be given/to. As the Leave Rules recently approved by H. H. are to have effect from 1st Oct. 20; perhaps the same date may be advantageously adopted in the present case also.

hvf
21.10.

~~From date of the order~~
under
21/10/20

yes
21.10.20

N.B.—Should routine notes be written on small slips, the notes must be copied, or slips pasted on this form.

C 144 12

G. R. S. III-2.

General and Revenue Secretariat. | S 44 File No. of 1920

Serial No.

May the draft put up
issue? The last para requires
modification as noted in pencil
hvl Yes 18/10/20
20/10
1536 20/10 Please issue with para 3
revised as proposed. After issue
please send file to Mr. Venkatanarayya
for incorporating the order in the MSD
mill
21-10-20
18
22/10/20

All HDs of Depts —
71.91—140 & 2 & 20 —
Issues Rules Regulating
grant of compensation
allce

NOTE—Contn. sheet.

Proceedings of the Hon'ble the Resident in Mysore, No 9905, dated Bangalore, 18th December 1919.

READ THE FOLLOWING PAPERS:—

Letter No. 7415, dated the 28th October 1919, from the District Superintendent of Police, Civil and Military Station, Bangalore, regarding the grant of "Compensation leave" to Government servants.

Endorsement No. 7981, dated the 2nd December 1919, from the District Magistrate, Civil and Military Station, Bangalore, recommending that the rules passed in Madras G. O. No. 942-Public, dated the 17th October 1903, may be applied to all Offices in the Civil and Military Station of Bangalore.

ORDER—No. 9905, DATED BANGALORE, THE 18TH DECEMBER 1919.

The Hon'ble the Resident is pleased to direct that a Government servant who is called upon to attend office on a public authorised holiday, except as a punishment, may be granted another day in its place when opportunity offers.

2. The following rules should be observed:—

(1) Such holidays may not be taken by any Government servant without the previous permission of the authority who is competent to grant him casual leave. An officer who is allowed to avail himself of casual leave without obtaining the previous permission of higher authority should intimate his intention of taking such a holiday to the authority to whom he makes similar intimations in respect of casual leave.

(2) Not more than ten such holidays in all may be taken in a calendar year and no such holidays shall be taken after the expiry of six months from the public holiday for which it is substituted. It will, however, be within the discretion of the head of an office to call on the subordinate affected to take such holiday on any date within the six months which the head of the office finds to be convenient.

(3) Not more than seven such holidays may be accumulated and a lower number may be fixed in his discretion by the head of the office.

(4) Such holidays may be combined with casual leave or other authorised holidays, provided that the total period of absence from duty shall not exceed ten days.

(5) Gazetted officers, who are subordinates in an office, may be granted such holidays under the foregoing rules. In the case of a gazetted officer in independent charge of an office the same rules will apply, but if the permission of any authority to take a holiday is necessary under rule (1) above, such authority should, before granting the required permission, satisfy himself that, owing to the exigencies of the public service, the said gazetted officer was unable to avail himself of the public holiday in lieu of which he applies for permission to take a holiday under para 1 above.

H. V. COBB,
Resident in Mysore.

To—The Collector and District Magistrate, C. and M. Station, Bangalore.
" Residency Surgeon, do.
" District Superintendent of Police, do.
" District Judge, do.
" The Officer in charge of the Resident's Treasury, do.
" Director of Public Instruction, Madras.

R. P. B.—12-1919.—80.

Standing Orders of the Board of Revenue. Page 343. (Volume II)

S. O. 177.

All public offices must be closed on Sunday, and charge of an office should not be assumed on that day, unless such a course is absolutely necessary (see article 220 of the Civil Service Regulations). All public offices will be closed on (1) the holidays mentioned in the explanation appended to section 25 of the Negotiable Instruments Act, XXVI of 1881, (2) the days declared by Government by notification under that section to be public holidays and (3) the days declared by Government otherwise than under the Act, to be public holidays in Government offices. All public offices will also be closed in accordance with the established custom on the last Saturday in each month at the Presidency (Town) and the last Saturday but one in the mofussil. Complete lists of these holidays and of those peculiar to particular sects or districts are given in Appendix XXVIII, sections A and B. All heads of offices are permitted to grant two additional half-holidays in the year whether to the whole of their establishments or to members of particular sects. The grant of any other holidays (or half-holidays) without the permission of Government is strictly prohibited.

Appendix XXVIII to S.O. no: 177. Section A. 15

Holidays applicable to all Districts

(Page 605 of Vol II of the Standing Orders of the Board of Revenue)

Holidays under the Negotiable Instruments Act.

Prescribed in the Act:— (Col 1)

All Sundays, New year's day and Christmas days, and if either of these two days falls on a Sunday, the next following Monday and Good Friday.

General holidays in Public Offices in addition to those in Act:—

Easter (a) 2 days

Christmas (a) 3 days

In each month, the last Saturday at the Presidency, & the last Saturday but one in Mofussil Offices.

(a) Inapplicable to (1) Sea Customs Office (2) Reserve & Currency Depts: of the Accts: Genl's Office & (3) General Stamp Office to be open from 11 A.M. to 1 P.M.

To be notified under the Act:— (Col 1)

	Days
Vaikunta Ekadasi	1
Pongal (Bhogi Pandigai & Pongal)	2
Mahasivarathri	1
Telugu New year's day	1
Tamil — do —	1
Avani Avittam	1
Sri jayanthi	1
Vinayaka Chathurthi	1
Mahalaya Amavasai	1
Ayudha Puja	1
Deepavali	1
Local Eclipse (occasional)	1
Easter	2
Christmas	4
Last day of Muharram	1
Bara wafat	1
Ramzan	1
Bakrid	1
King Emperor's birthday (to be fixed by the Govt. of India)	1

Holidays applicable to particular Sects:—

General Christians:—
Ash Wednesday 1 day
Ascension day. 1 day.
Roman Catholics:—
Assumption day 1 day.

Hindus:—
Lunar Eclipse (b) 1 day.
(General & Hindus).
Sri Ramanavami 1 day.
(Vaishnavites)

(b) When the sun rises or the moon sets before last contact with the shadow.

Muhammadans:—
Bakrid (c) 1 day
Muharram (c) 3 days
Shaba-barat 1 day
Ramzan (c) 1 day

(c) In addition to the holidays under the Negotiable Instruments

Section B. applies to only to Special Local Fairs &

16

Extract from rule 159 of the Madras Boards Standing orders-Volume I Chapter XVI - Page 284.

(in Dist. Sub Div & Taluk Offices)

159. Introductory. Office Hours:- Government servants while at their head-quarters, should invariably attend office from 11 A.M. to 5 P.M., except on Sundays and recognized holidays.

x x x x

Note (1) The hours of attendance may be altered by Collectors or by Divisional officers subject to the Collectors' veto during the hot weather the changes being duly notified in the District Gazette.

Extract from The Madras Revenue Secretariat Office manual, Chapter III - Page 8.

Addendum slip No.70 dated 26th January 1910.

The usual office hours are from 11 A.M. to 5 P.M. On days fixed for the meetings of the Legislative Council, the Budget Conferemce or the Executive Council to discuss the questions proposed to be asked by the members of the Legislative Council, or for any similar meetings, the hours of attendance is 10-30 A.M. When any such meeting which the secretary has to attend is fixed for 11 A.M., the hour of attendance is 10 A.M. It shall be the duty of the Head Clerk to issue instructions to all clerks to be present at the prescribed hour on these special days, unless special orders to the contrary are obtained from the Secretary.

Menial servants should attend office half an hour earlier than the clerks.

When the Legislative Council is sitting, clerks are bound, before leaving office, to ascertain, for themselves to what date and hour it is adjourned and to be at office at 10 A.M. or 10-30 A.M. as the case may be.

Office Manual of the Board of Revenue (Land Revenue).

(Madras).

XIII. Office hours, and Attendance during holidays.

41. (1) The office hours are from 11 a.m. to 5-30 p.m. excep on Saturdays when the office closes at 4 P.M. and on new moo days when Hindu clerks are permitted to attend office at 12 noon. The peons must be in office at 10 a.m. the Daffa-dar will check their attendance and report late comers to the Head clerk.

Proceedings of the Government of
His Highness the Maharaja of Mysor

O.R D E R No.71 C. 91-140/S&A 129-201

Dated, ~~Bangalore~~ Camp, Mysore 23-10-20.

At present several officers and officials have to attend office on public ~~and~~ authorised holidays and have also to be on duty during Dasara and Christmas Holidays without being permitted to avail themselves of the same. Government consider it necessary that some consideration should be shown to such officers and officials who are denied the use of holidays on account of the exigencies of the public service. ~~To secure the same,~~ They are accordingly pleased to direct that a Government servant who is called upon to attend office on a public authorised holiday, except as a punishment, or who is refused permission to utilise the - - - Dasara or Christmas holidays and is required to attend office and to be on duty during those holidays may be granted another day or equivalent number of days not exceeding seven in lieu thereof when opportunity offers.

2. In the grant of such compensation leave the following rules should be observed.

(1) Such holidays may not be taken by any Government servant without the previous permission of the authority who is competent to grant him casual leave. An officer who is allowed to avail himself of casual leave - - - without obtaining the previous permission of

higher authority should intimate his - - - such intention of taking/a holiday to the - - -- authority to whom he makes similar intimations in respect of casual leave.

(2) Not more than ten such holidays in all may be taken in ~~a calendar~~ an official year and no such holidays shall be taken after the - - - expiry of six months from the public holiday for which it is substituted. It will, - -- however, be within the discretion of the head of an office to call on the subordinate affected to take such holiday on any date within the six months which the head of the office finds to be convenient.

(3) Not more than seven such holidays may be accumulated and a lower number may be fixed in his discretion by the head of the office.

(4) Such holidays may be combined with casual leave or other authorised holidays, provided that the total period of absence from duty shall not exceed ten days.

(5) Gazetted officers, who are subordinates in an office, may be granted such holidays under the foregoing rules. In the case of a gazetted officer in independent charge of an office the same rules will - -- apply, but if the permission of any authority to take a holiday is necessary under rule (1) above, such authority should, before granting the required permission, satisfy himself that, owing to the exigencies of the public service, the said gazetted officer was unable to avail himself of the public - - - holiday in lieu of which he applies for permission to take a holiday under - - - - -

para 1 above.

These rules will have effect from 1st Oct. 1920 and will be incorporated in the 3. The Comptroller is requested to M. S. R. (I Edition) under hint include these rules in the new Edition of the M. S. R. now in print.

20.9.20

Chief Secretary to Government.

14.9.20.

21-10-20.

The Comptroller & Gov-
The Chief Engr
The Heads of Depts
Secretaries to Gov-
Deputies of Do.
Press Table.

22/10